

SES's

Shikshan Maharishi Dadasaheb Limaye Arts, Commerce and Science College
Sector-3E, CIDCO Colony, Kalamboli, Navi Mumbai.

Role of IQAC

The institutional policies with regard to quality assurance are as follows.

1. Ensure, sustain and enhance the quality of teaching, learning, evaluation and infrastructure
2. Imparting quality education to the masses from the society catering to their diverse needs and fostering global competence among them.
3. ICT enabled teaching learning
4. Promotes research culture
5. Faculty empowerment through workshops/seminars/conferences
6. Promoting professional development of the staff
7. Quality feedback mechanism
8. Performance appraisal mechanism

Contribution of IQAC in quality assurance processes: -

1. IQAC has suggested conducting seminars/workshops/conferences. During last five year Feedback forms for evaluation of teachers by students are developed. Feedback forms stakeholders are sought on teachers, curriculum and campus.
2. PBAS forms and API scores of teachers are evaluated
3. Department wise examination results are analyzed and reports are communicated to the principal.
4. Recommended for procurement of ICT infrastructure and impart training
5. Motivate faculty to adopt innovative teaching learning methods
6. Encourage faculty to conduct tours, excursions, field visits, surveys
7. Motivate faculty to establish collaboration, linkages and MoUs.

Composition of IQAC

IQAC समिती

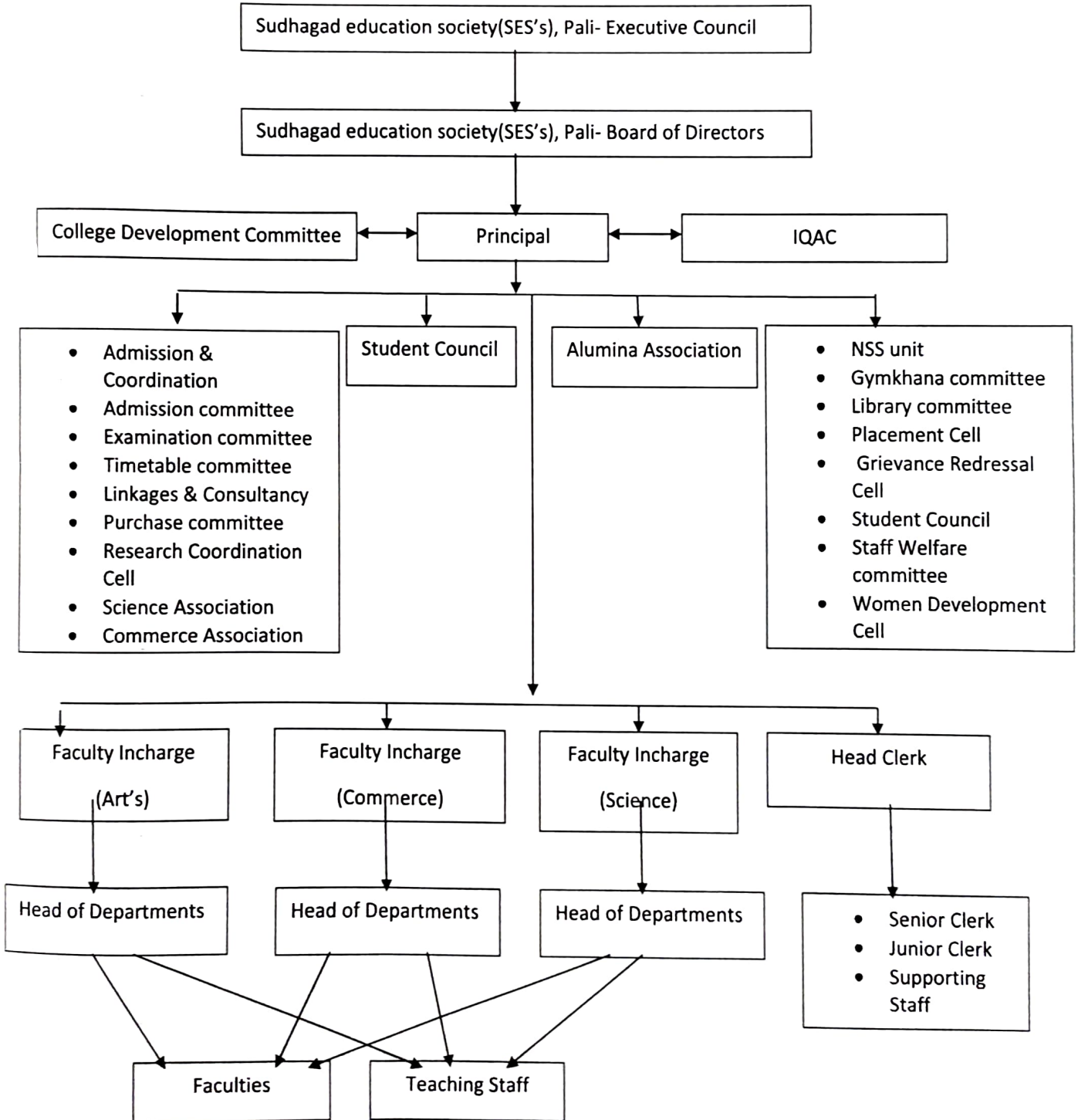
विद्यापीठ अनुदान आयोगाच्या निर्देशानुसार महाविद्यालयीन पातळीवर IQAC समिती गठित करण्यात आली आहे. या समितीचे सदस्य खालील प्रमाणे आहेत.

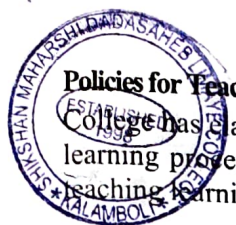
अ. क्र.	सदस्याचे नाव	पदनाम
1.	डॉ. सुधाकर लहूपचांग	अध्यक्ष (IQAC)
2.	डॉ. प्रीती महाजन	सदस्य
3.	डॉ. मनीषा बनसोडे	सदस्य
4.	डॉ. जाधव बी. बी.	सदस्य
5.	प्रा. वैशाली धमाळ	सदस्य
6.	प्रा. स्नेहल पालकर	सदस्य
7.	प्रा. रूपा कनका	सदस्य
8.	प्रा. वर्षा भगत	सदस्य
9.	प्रा. अनिता निलेश म्हात्रे	सदस्य
10.	प्रा. दीपा पाटील	सदस्य
11.	श्री. अनिल बिराडे	शिक्षकेतर कर्मचारी व सदस्य



12.	श्री. रविकांत घोसाळकर	सचिव मॅनेजमेंट सदस्य
13.	श्री. अजय सूर्यवंशी	माजी विद्यार्थी सदस्य
14.	श्री. धनराज तोकडे	माजी विद्यार्थी सदस्य
	श्री. जयेश कांबळे	सदस्य (औद्योगिक क्षेत्र)
16.	श्री. महाजन संजय बाबुराव	समन्वयक

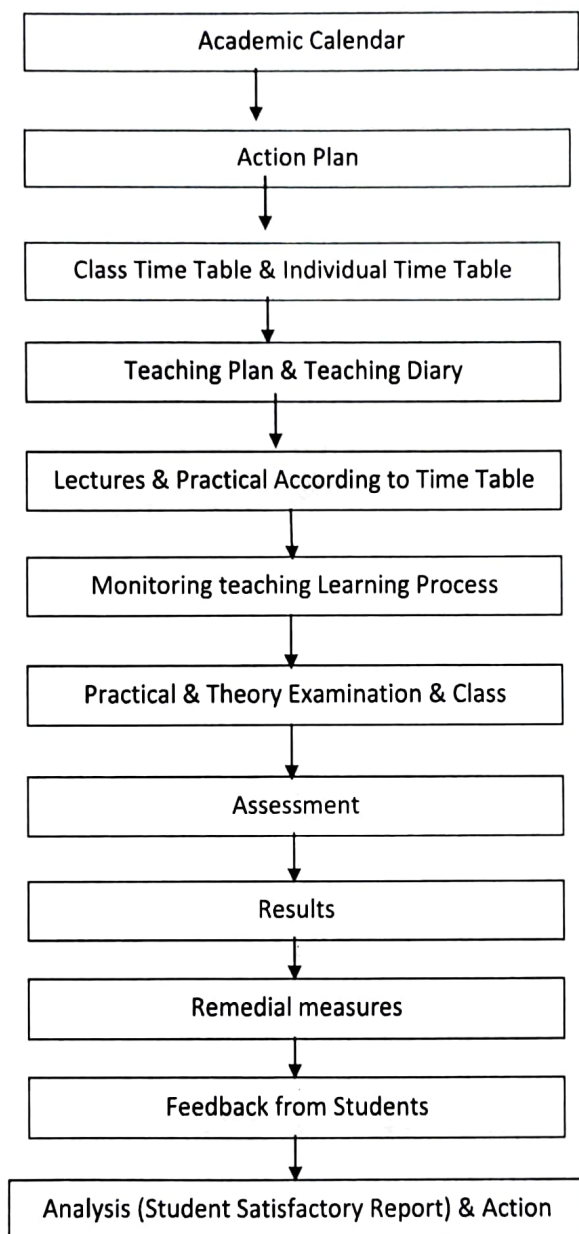
Hierarchy within Institution





Policies for Teaching and Learning

College has elaborate and extensive mechanisms put in place for the ongoing review of the teaching-learning process. IQAC has undertaken following significant activities to continuously review the teaching-learning process and to achieve higher benchmarks of quality.



Academic calendar and action plan

Teaching plan, Teacher's diary and attendance record of the students

Adoption of innovative teaching methods and ICT tools

Monitoring the teaching-learning process by HODs regularly

Conducting formative and summative assessment as per the schedule

Appraising of the performance of teachers by collecting assessment report from students, course-wise examination results, result analysis and result summary

Feedback from parents and alumni



Smooth functioning of the college at academic and administrative level

Quality enhancement

Student progression and placement

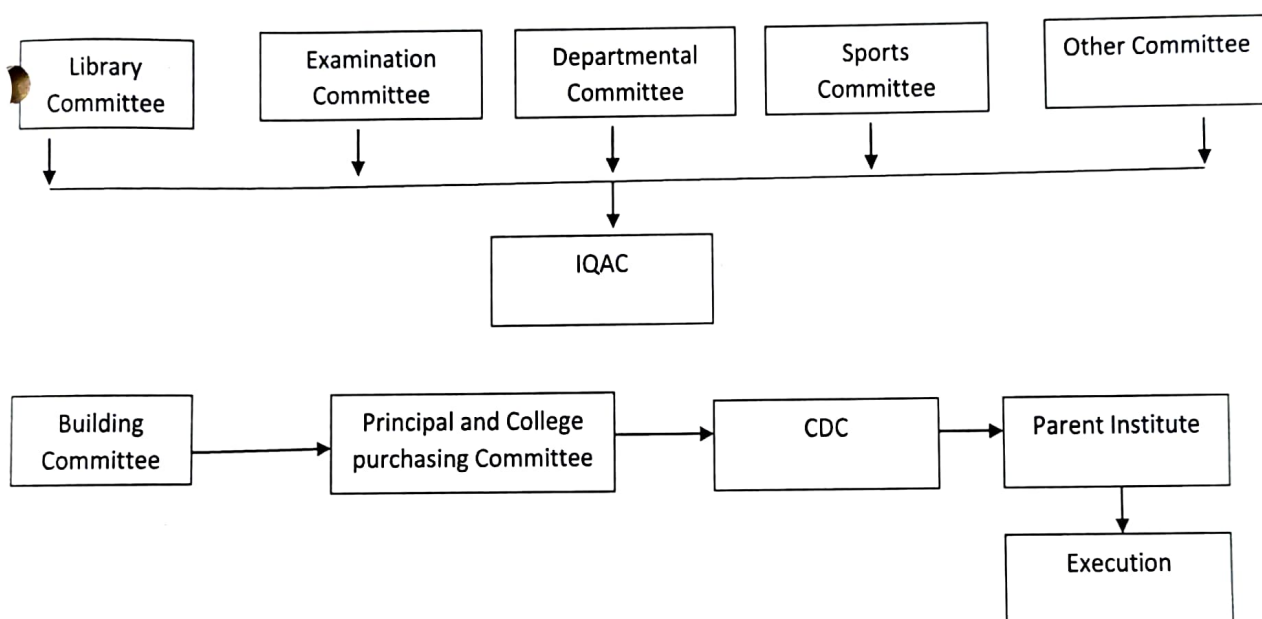
Enhanced research

Excellent performance of the student's various fields like academic, sports, cultural etc. activities

Social recognition to the faculty for excellent performance in teaching, research and extension activities

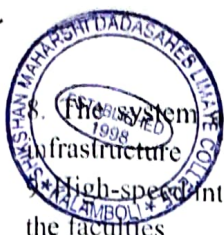
6. Policies for Infrastructure

The institution has a policy to provide ample infrastructural facilities for effective teaching and learning. Respective departments submit departmental requirements to IQAC. After discussion and as per needs IQAC forwards it to Principal, College Purchase Committee and CDC. On receiving approval from Parent Institute, execution is made.



The specific policies are as under: -

1. The College seeks and explores possible funding sources from parent institute for constructing, upgrading and maintaining the buildings.
2. The College develops basic infrastructure of buildings, classrooms, laboratories, seminar halls, meeting spaces, facilities for indoor and outdoor sports games.
3. The Parent Institute assigns engineers to create, enhance and maintain the infrastructure. The College creates or upgrades durable, functional and lasting sets of furniture for classrooms, laboratories, auditoriums, library and office.
4. Adequate sports facilities are provided in gymnasium.
5. The College maintains playground.
6. The College creates and provides ample information and communication technology infrastructure to enhance the educational, administrative, communicative and operational efficiency.
7. The College maintains server computers to ensure better networking, sharing of computers and centralized monitoring



8. The system administrator takes care of the creation, up-gradation and monitoring of the ICT infrastructure

9. High-speed internet and Wi-Fi access for using e-resources is made available to all the students and the faculties

10. Website of the College is updated and upgraded periodically.

11. For aligning the ICT infrastructure in tune with the latest developments in the field, the College sends its faculty to attend workshops/training programmes.

12. Administrative and library services are automated and continually upgraded

13. Educational software as per requirements of various disciplines is purchased. It ensures teaching, learning and ongoing research to keep up with the time

14. The library acquires, maintains and ensures efficient use of the latest hard copy/soft copy of books, e-books, journals, documents, reports and other learning resources

Future Plans: -

1. To install Electronic Notice Board for the library

2. To install Automated Library.

3. To increase number of fully equipped digital class rooms

4. To develop institutional repository using Dspace software.

5. To purchase software modules for drug designing, structure drawing, mathematical modeling, and statistical analysis.

Computerization of Administration: - The exam database and analysis software have been procured for the examination section for first year results

8. SSR

9. Photo Gallery

10. IQAC Data

11. Minutes of IQAC Meeting

Strategies and Action Points

Strategies of IQAC:

IQAC shall evolve mechanisms and procedures for: -

1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.

2. Relevant and quality academic/ research programmes.

3. Equitable access to and affordability of academic programmes for various sections of society.

4. Optimization and integration of modern methods of teaching and learning.

5. The credibility of assessment and evaluation process.

6. Ensuring the adequacy, maintenance and proper allocation of support structure and services.

7. Sharing of research findings and networking with other institutions in India and abroad.



Action Points of IQAC: -

The functions and responsibilities of IQAC includes the following 10 Action Points:

1. Development and application of quality benchmarks / parameters for various academic and administrative activities of the institution.
2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
3. Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
4. Dissemination of information on various quality parameters to all stakeholders.
5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
6. Documentation of the various programmes / activities leading to quality improvement.
7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
8. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
9. Periodical conduct of Academic and Administrative Audit and its follow-up.
10. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Revised Composition of IQAC

IQAC समिती

Sr. No.	Name of IQAC Committee Members	Designation
1.	Dr. Priti Prasad Mahajan	Chairperson
2.	Mr. Mahajan Sanjay Baburao	IQAC Co- Ordinator
3.	Dr. (Prof.) Manisha N. Bansode	Member
4.	Dr. (Prof.) Jadhav B. B.	Member
5.	Dr. Bharati Arote	Member
6.	Mrs. Deepa Dilip Patil	Member (Librarian)
7.	Mr. Anil Birhade	Representative of Non-Teaching
8.	Hon. Ravikant Ghosalkar	Representative of management
9.	Mr. Ajay Suryavanshi	Representative of Alumni
10.	Mr. Dhanraj Tokade	Representative of Alumni
11.	Mr. Jayesh Kambale	Representative of Industrialist

P.P. Mahajan
PRINCIPAL
S.E.S.'s S. M. Dadasaheb Limaye
College, Kalambohi,
Tal : Panvel, Dist : Raigad.