



SUDHAGAD EDUCATION SOCIETY'S
SHIKSHAN MAHARSHI DADASAHEB LIMAYE
College of ARTS, COMMERCE & SCIENCE
Kalamboli, Navi Mumbai

(Estd. 1998)

Accredited 'B' Grade by NAAC

PLANNING FOR ACADEMIC YEAR 2018 - 2019

FIRST TERM FROM 18TH JUNE 2018 TO 5TH NOVEMBER 2018

Opening of the College	:	18th June 2018
Geography Day	:	24th June 2018
Welcome Celebration	:	30th June 2018
College Foundation Day	:	13th August 2018
Celebration of Independence Day	:	15th August 2018
Break for Mid Term	:	13th to 17th September 2018
N.S.S. Day	:	13th September 2018
Blood Donation camp	:	2nd October 2018
First Term Exam	:	2nd week of October 2018
First Term End	:	5th November 2018
Diwali Vacation	:	6th November to 25th November 2018

SECOND TERM FROM 26TH NOVEMBER 2018 TO 4TH MAY 2019

Reopening of the College	:	26th November 2018
AIDS Day	:	1st December 2018
N.S.S. Camp	:	8th to 14th December 2018
Break for Winter Term	:	26th December 2018 to 1st January 2019
Annual Sports & Prize Distribution	:	3rd week of January 2019
Second Term Exam	:	2nd week of March 2019
Examination Result	:	4th May 2019
Second Term End	:	4th May 2019
Summer Vacation	:	from 5th May 2019

WORK SCHEDULE OF THE COLLEGE

COLLEGE TIME	
Faculty	Time
Arts	08.15 a.m. to 01.00 p.m.
Commerce	08.15 a.m. to 01.00 p.m.
Science	10.30 a.m. to 04.30 p.m.
M.A. History	12.30 p.m. to 04.30 p.m.

MEDIUM OF INSTRUCTIONS	
Faculty	Medium
Arts	Marathi
Commerce	English
Science	English
M.A. History	Marathi

OFFICE TIME
10.00 a.m. to 01.30 p.m. AND 02.00 p.m. to 06.00 p.m.

CASH TIME
10.00 a.m. to 01.00 p.m.



GUIDELINES FOR ADMISSION

A. RULES FOR ADMISSION

- ★ The right of admission is reserved by the Principal.
- ★ A student seeking admission to the college should present himself/herself with an application in the prescribed as granted unless it is duly granted by the Principal.
- ★ NO admission will be regarded as granted unless it is duly granted by the Principal.
- ★ All admissions are valid only for one academic year and are required to be renewed with application in the prescribed form for the new academic year.
- ★ Once a student is admitted will be considered as duly admitted for the academic year, unless he informs the Principal in writing of his intimation to cancel the second term. If no such intimation is received, full fees for the second term will have to be paid. .

IMPORTANT ADMISSION INSTRUCTIONS

A. RULES FOR ADMISSION

- H At the time of admission the concerned student must be personally presenting the office.
- H All students are required to preserve all receipts. At the time of refund of deposits the receipts must be produced. Without receipts deposit amount will not be refunded. The office will not supply the receipt numbers etc. No request for refunds shall be entertained without the proper receipts.
- H Original school leaving certificate of the 12th will have to be deposited in the college. under no circumstances shall such certificate be returned to the students except when he/she desires to disenroll him/her from the college.
- H Identity cards will be issued to the new students at the time of admission. They have to keep it with them in college premises. Students must produce the I card on demand by college authorities including teaching and non-teaching staff.
- H A student seeking admission to any class must duly fill the admission form and complete other formalities regarding E.B.C./PTC./B.C./NT/S.T.IO.B.C. Scholarship Student will have to be admitted to any course unless the above forms are submitted in the office.

ADMISSION COMMITTEE

1. Principal Dr. S. C. Lahupachang (Chairman)
2. Mr. A. B. Bihade (Member)
3. Prof. Dr. B. B. Jadhav (Member)
4. Prof. Mr. S. B. Mahajan (Member)
5. Prof. Dr. R. B. Jadhavar

COURSES AVAILABLE FOR 2018-2019

FACULTY OF ARTS	
GRADUATE LEVEL	POST GRADUATE LEVEL
Bachelor of Arts (6 Units)	Master of Arts (PG)
B. A. In Economics	M. A. In History
B. A. In Geography	(Part-I & Part-II)
B. A. In History	Ph. D. in History
B. A. In Marathi	

FACULTY OF SCIENCE
GRADUATE LEVEL
Bachelor of Science
B. Sc. in Microbiology & Chemistry

FACULTY OF COMMERCE
GRADUATE LEVEL
Bachelor of Commerce
B. Com

FACULTY OF Computer Science
GRADUATE LEVEL
Bachelor of Science
B. Sc. in Computer Science (Self Finance)



SUBJECTS (FACULTY OF ARTS) (SEMESTER PATTERN)

F. Y. B. A. (6 PAPERS)

1. Foundation Course-I (UBAFSI-6.1)
2. Communication Skills in English (UBA-1.2)
3. Language - Marathi Compulsory (UBA-1.3)

Subject Group Choose only one group

- A] AF/004 - Marathi (UBA-1.42) -Economics (UBA-1.25) - History (UBA-1.28)
- B] AF/005 - Marathi (UBA-1.42) -Economics (UBA-1.25) - Geography (UBA-1.27)
- C] AF/006 - Marathi (UBA-1.42) -Geography (UBA-1.27) - History (UBA-1.28)

S. Y. B. A.

1. Foundation Course - II
2. Advertising
3. Optional Subject

Two papers each of the three optional subjects selected in the First Year B.A.

Note : Change of Subject in Second Year Bachelor of Arts is not permitted.

T. Y. B. A.

We have four areas of specialization having six units for study where students can select only one area for which he/she is eligible. 1. Economics (अर्थशास्त्र) 2. Geography (भूगोल) 3. History (इतिहास) 4. Marathi (मराठी)

T. Y. B. A. Economics

- | | |
|--|--------------|
| 1. Advanced Economic Theory (Revised Course) | Paper No. 04 |
| 2. Growth and Development (Revised Course) | Paper No. 05 |
| 3. Industrial and Labour Economy | Paper No. 06 |
| 4. Economy of Maharashtra | Paper No. 07 |
| 5. Evolution of Economics Ideas | Paper No. 08 |
| 6. Entrepreneurship and Small Industrial Management (Revised Course) | Paper No. 09 |

T. Y. B. A. Geography (Sem-V)

- | | |
|---|----------------|
| 1. Geography of Settlements | Paper No. 04 |
| 2. Population Geography | Paper No. 05-B |
| 3. Tools & Techniques in Geography for Spatial Analysis - I (Practical) | Paper No. 06 |
| 4. Regional Planning & Development | Paper No. 07 |
| 5. Geography of Resources | Paper No. 08-A |
| 6. Geospatial Technology | Paper No. 09 |

T. Y. B. A. Geography (Sem-VI)

- | | |
|--|----------------|
| 1. Environmental Geography | Paper No. 04 |
| 2. Political Geography | Paper No. 05-B |
| 3. Tools & Techniques in Geography for Spatial Analysis - II (Practical) | Paper No. 06 |
| 4. Economic Geography | Paper No. 07 |
| 5. Social Geography | Paper No. 08-B |
| 6. Project Report | Paper No. 09 |

**T. Y. B. A. History (Sem-V)**

Core Course	IV	History of Medieval India (1000 CE - 1526 CE)	(4 Credits)
Core Course	V	History of Modern Maharashtra (1818 CE - 1960 CE)	(4 Credits)
Core Course (With Practical)	VI-A	Archeology (Introduction to Archeology)	(4 Credits)
Core Course	VII	History of the Marathas (1630 CE - 1707 CE)	(4 Credits)
Core Course	VIII	History of Contemporary World (1945 CE - 2000 CE)	(4 Credits)
Core Course (With Practical)	IX-A	Research methodology and Source of History	(4 Credits)

T. Y. B. A. History (Sem-VI)

Core Course	IV	History of Medieval India (1526 CE - 1707 CE)	(4 Credits)
Core Course	V	History of Contemporary India (1947 CE - 2000 CE)	(4 Credits)
Core Course (With Practical)	VI-A	Museology and Archival Science	(4 Credits)
Core Course	VII	History of the Marathas (1707 CE - 1818 CE)	(4 Credits)
Core Course	VIII	History of Asia (1945 CE - 2000 CE)	(4 Credits)
Core Course (With Practical)	IX-A	Research methodology and Source of History	(4 Credits)

T. Y. B. A. Marathi

१. प्राचिन मराठी वाङ्मयाचा इतिहास प्रारंभ ते १८१८	पेपर नं. ४
२. साहित्य विचार व साहित्य समिक्षा	पेपर नं. ५
३. साहित्य आणि समाज	पेपर नं. ६
४. भाषा विज्ञान व मराठी पारंपारिक व्याकरण	पेपर नं. ७
५. आधुनिक मराठी कविता	पेपर नं. ८
६. व्यवसायाभिमुख मराठी	पेपर नं. ९

M. A. (Part - I) History**Semester - I**

I	-	Research Method in History
II	-	Socio, Eco & Administrative History of Early India (up to - 1000 CE)
III	-	Socio, Eco & Administrative History of Medieval India (1200 CE - 1700 CE)
IV	-	Socio, Eco & Administrative History of Modern India (1757 CE - 1947 CE)

Semester - II

V	-	Philosophy of History
VI	-	History of Contemporary India (1947 CE - 2000 CE)
VII	-	Milestones in World History (1757 CE - 1960 CE)
VIII	-	History of Emancipatory Movements in the Modern World

**M. A. (Part-II)**

- | | |
|-----|--|
| I | - History of Buddhism |
| II | - History of Science & Technology in Modern India |
| III | - Indian National Movement (1857 - 1947) |
| IV | - Socio, Eco & Cultural History of India (1850-1947) |
| V | - History of Modern Europe |

Semester-III**Semester - IV**

- | | |
|------|---------------------------------------|
| VI | - Sources in Historical Research |
| VII | - History of India Concept and Theory |
| VIII | - Project Work (100 Marks) |

SUBJECTS (FACULTY OF COMMERCE) SEMESTER PATTERN

F. Y. B. Com. (7 Papers)

1. Foundation Course Paper-I (UBCOMFSI-6.1)
(Social Awareness and Current Affairs) - I
2. Business Communication (UBCOMFSI-4)
3. Business Economics - I (UBCOMFSI-3)
4. Mathematical and Statistical Techniques (UBCOMFSI-6)
5. Environmental Studies (UBCOMFSI-5)
6. Accounting and Finance Paper-I (UBCOMFSI-1)
7. Commerce - I (UBCOMFSI-2)

S. Y. B. Com. (6 Papers)

1. Foundation Course Paper - II
(Origin of Social and Ecological Studies)- II
2. Accounting and Financial Paper- II
3. Business Economics - II
4. Commerce Paper- II
5. Business Law
6. Advertising
7. Management Accountancy

T. Y. B. Com. (7 papers)

1. Financial Accountancy
2. Economics - III
3. Costing and Auditing
4. MHRM (Marketing Human Resource Management)
5. Direct and Indirect Taxes
6. Optional Subject (Any one of the following)
 1. Export marketing **OR**
 2. Computer System and Application



SUBJECTS (FACULTY OF SCIENCE) SEMESTER PATTERN

F. Y. B. Sc. (7 Papers)

Compulsory Subject

1. Foundation Course - I

Optional Subject

(Any one group from the following two papers of each subjects)

1. Chemistry, Physics, Mathematics
2. Chemistry, Microbiology, Botany

S. Y. B. Sc. (7 Papers)

Compulsory Subject

1. Foundation Course -II

Optional Subject

(Any one group from the following two papers of each subjects)

Sub	Code	Sub	Code	Sub	Code
Microbiology - I	3012	Chemistry - I	3002	Mathematics I	3002
Microbiology - II	3013	Chemistry - II	3003	Mathematics II	3003
Microbiology - III	3014	Chemistry - III	3004	Mathematics III	3004

T. Y. B.Sc. Microbiology (6 Papers)

1. Genetics, Bioinformatics, Molecular Biology & Virology
2. Medical Microbiology & Immunology
3. Microbial Biochemistry
4. Bioprocess Technology
5. Applied components-I Bio-technology-Concepts Methodology of Biotechnology
6. Applied components-II Bio-technology Applied Biotechnology

T. Y. B.Sc. Chemistry (5 Papers)

1. Paper I - Physical Chemistry
2. Paper II - Inorganic Chemistry
3. Paper III - Organic Chemistry
4. Paper IV - Analytical chemist
5. Paper V - Drug & Dyes

Ph. D. in History

Research Centre is available for PH. D. Students



SUBJECTS (FACULTY OF COMPUTER SCIENCE)

First Year Bachelor of Science in Computer Science

I) Eligibility - A Candidate for being eligible for admission to the three year integrated Course leading to the degree of Bachelor of Comp. Science must have passed the Higher Secondary School Certificate Examination conducted by the Maharashtra State Board of Secondary & Higher Secondary Examination Mumbai or on examination recognised as equivalent with subjects. as may be specified by the University in Science stream.

Students passing an examination equivalent to SYJC of the Higher Secondary Board. Mumbai and Intermediate (Science) from other states immigrating from other Universities, Board and seeking admission to the First Year of the Three year Integrated Degree Course will be admitted only on production of Provisional Eligibility Certificate issued by the University of Mumbai, such students should submit a migration Certificate, Statement of Marks and passing Certificate in original along with true copies within two months from the date of admission failing which their admission is liable to be cancelled.

ii) Course Contents - F. Y.B.Sc. (Computer Science)

Semester - I

Course Code	Course Type	Course Title
USCS101	Core Subject	Computer Organization & Design.
USCS102	Core Subject	Programming with Python - I
USCS103	Core Subject	Free and Open Source Software
USCS104	Core Subject	Database System
USCS105	Core Subject	Discrete Mathematics
USCS106	Core Subject	Descriptive Statistics & Introduction to Probability
USCS107	Ability Enhancement Course1	Soft Skills Development
USCSP01	Core Subject Practical	Practical of USCS101 + USCS102 + USCS103 + USCS104 + USCS105 + USCS106

Semester - II

Course Code	Course Type	Course Title
USCS201	Core Subject	Programming with C
USCS202	Core Subject	Programming with Python - II
USCS203	Core Subject	Linux
USCS204	Core Subject	Data Structures
USCS205	Core Subject	Calculus
USCS206	Core Subject	Statistical Methods & Testing of Hypothesis
USCS207	Ability Enhancement Course 2	Green Technologies
USCSP02	Core Subject Practical	Practical of USCS201 + USCS202 + USCS203 + USCS204 + USCS205 + USCS206



Second Year Bachelor of Science in Computer Science - S.Y. B.Sc.

I) Eligibility :

A candidate for being eligible for admission to the S. Y. B. Sc. Course must have either

1. Passed F. Y. B. Sc. Examination **OR** 2.

Should have failed in not more than two heads of passing at the F. Y. B. Sc. Examination.

ii) Course Contents - S. Y. B. Sc. (Computer Science)

Semester - III

Course Code	Course Type	Course Title
USCS301	Core Subject	Theory of Computation
USCS302	Core Subject	Core Java
USCS303	Core Subject	Operating System
USCS304	Core Subject	Database Management System
USCS305	Core Subject	Combinatorics and Graph Theory
USCS306	Core Subject	Physical Computing & IOT Programming
USCS307	Core Subject	Skill Enhancement : Web Programming
USCSP301	Core Subject Practical	USCS302 + USCS303 + USCS304
USCSP302	Core Subject Practical	USCS305 + USCS306 + USCS307

Semester - IV

Course Code	Course Type	Course Title
USCS401	Core Subject	Fundamentals of Algorithm
USCS402	Core Subject	Advanced Java
USCS403	Core Subject	Computer Networks
USCS404	Core Subject	Software Engineering
USCS405	Core Subject	Linear Algebra using Python
USCS406	Core Subject	.NET Technology
USCS407	Core Subject	Skill Enhancement : Android Development Fundamentals
USCSP401	Core Subject Practical	USCS401 + USCS402 + USCS403
USCSP402	Core Subject Practical	USCS405 + USCS406 + USCS407

NOTE : This combination must be from the subjects of F. Y. B. Sc. Examination.



Third Year Bachelor of Science in Computer Science (T. Y. B. Sc.)

I) Eligibility

A Candidate for being eligible for admission to the S. Y. B. Sc. Computer Science Course must have either

1. Passed F. Y. B. Sc. & S. Y. B. Sc. Examination **OR**
2. Passed F. Y. B. Sc. Examination but failed S.Y. B. Sc. examination in not more that two subjects. (F C.II & one from remaining subjects as A. T. K. T.) **AND**
3. Candidates should have Computer Science as an optional subject at F. Y. B. Sc. examinations.

ii) Course Contents

Semester - V

Course Code	Course Type	Course Title
USCS501	Core Subject	Data Communication, Networking & Security - I
USCS502	Core Subject	Advanced Java - I
USCS503	Core Subject	Mobile Application and Development
USCS504	Core Subject	Management System - II / plsql - I
USCSP05	Core Subject Practical	Practical of USCS501 + USCS502
USCSP06	Core Subject Practical	Practical of USCS503 + USCS504

Semester - VI

Course Code	Course Type	Course Title
USCS601	Core Subject	Advance Network & Security
USCS602	Core Subject	Advanced Java - II
USCS603	Core Subject	Software Engineering & Testing
USCS604	Core Subject	Data Management using plsql - II
USCSP07	Core Subject Practical	Practical of USCS601 + USCS602
USCSP08	Core Subject Practical	Practical of USCS603 + USCS604



COLLEGE DISCIPLINE

- 1) Students must attend lectures, tutorials or seminars according to the Time Table on all Working days of the College. They should not remain absent without the prior permission of the Principal.
- 2) Students must not sit in classes other than their Own.
- 3) Students Must not loiter in the College Premises during class hours.
- 4) Smoking is strictly prohibited in the College Premises
- 5) No Students is allowed to conduct Political activities within the College Premises.
- 6) No Student Communication any information to the press or write any matter concerning.
- 7) If any reason the indiscipline of student is in the opinion of the Principal detrimental of the interest of the College, the Principal will ask him to leave the College without assigning any reason for his decision.
- 8) Stamping, applauding or hooting during lectures is strictly forbidden.
- 9) Students must take proper care of all College Property No damage should be done to the rules, regulations or requirements notified from time to time will result in heavy fine. loss of terms or any other disciplinary action.
- 10) Students must take proper care of all college property. No damage should be done to the property of the College such as disfiguring walls, doors, windows, electrical fittings or breaking of the furniture. Anyone violating the law will be fined and dealt with strictly.
- 11) Disobedience, Misconduct, Misbehavior of failure to comply with anyone or more of the rules, regulation or requirements notified from time to time will result in heavy fine. loss of terms or any other disciplinary action.
- 12) Science students must handle the apparatus carefully, any damage done to the equipment will be assessed by the Professor in charge and the students will have to pay the full amount or its replacements.
- 13) Students must appear for terminal or preliminary examination held by the college. Those students who remain absent for the said examination without prior permission of the principal will not be eligible to fill examination forms. Their forms will not be sent to the University.
- 14) Strict discipline must be maintained at the time of the College functions and programs.
- 15) Matters not covered by the rules will rest at the absolute discretion of the Principal.



FEES STRUCTURE

Sr. No.	PARTICULARS	F. Y. B. A.		F. Y. B. Com.	F. Y. B. Sc. Plain
		Grantable Division	Non-Grantable Division		
1	Tuition Fees	800	3000	3000	6000
2	Laboratory Fees	—	—	—	800
3	Library Fees	200	200	200	200
4	Gymkhana Fees	200	200	200	200
5	Other, Extra Curricular Activity Fees	250	250	250	250
6	Prospectus Fees	100	100	100	100
7	Magazine Fees	100	100	100	100
8	Identiy card and Library card fees	50	50	50	50
9	Group insurance Fees	20	20	20	20
10	Student welfare Fund	50	50	50	50
11	Utility Fees	250	250	250	250
12	Development Fund	500	500	500	500
13	Enrollment Fees	220	220	220	220
14	Disaster Relief Fund	10	10	10	10
15	University Sports & Cultural Activities Fees	60	60	60	60
16	Admission Procession Fees	200	200	200	200
17	E-Charge & E-Suvidha Fees	70	70	70	70
18	Alumini Association fees	200	200	200	200
19	Rural Development Practical Fees	5	5	5	5
20	Vice Chancellor's Fund	20	20	20	20
21	Documents Verification Fees (Wherever Applicable)	400	400	400	400
22	Project Fees .	500	500	500	500
23	Caution Money (Refundable)	150	150	150	150
24	Library Deposit (Refundable)	250	250	250	250
25	Laboratory Breakage	--	--	--	400



Sr. No.	PARTICULARS	B. Sc. (Computer Science)		
		F. Y. Revised	S. Y. Revised	T. Y. Revised
1	Tuition Fees	16000	18000	20000
2	Library Fees	600	600	600
3	Gymkhana Fees	200	200	200
4	Other Fees/Extra Curricular Activity Fees	250	250	250
5	Exam Fees	585	585	0
6	Enrollment Fees	220	0	0
7	Mark sheet	50	50	50
8	Industrial Visit Fees	0	0	0
9	Admission Processing Fees	200	200	200
10	Document Verification Fees	400	400	400
11	Utility Fees	250	250	250
12	Magazine Fees	50	50	50
13	ID Card & Library card Fees	50	50	50
14	Group Insurance	40	40	40
15	Student Welfare Fund	50	50	50
16	Development Fund	500	500	500
17	Vice-Chancellor's Fund	20	20	20
18	University Sports & Cultural Activity	30	30	30
19	E-Charge	20	20	20
20	Preoject Fees	2000	2000	2000
21	(A)	21515	23295	24710
22	Computer / Laboratory Fees			
23	Computer Practicals	2000	2000	2000
24	Laboratory Fees	3000	3000	3000
25	(B)	5000	5000	5000
26	Refundables			
27	Caution Money	150		
28	Library Deposit	200		
29	Laboratory Deposit	400	400	400
30	(C)	750	400	400
31	Fees (A+B+C)	27265	28695	30110



COLLEGE DISCIPLINE

For Undergraduate Degree Programmes

(Reference No. - UG/412 of 2008)

0.2859 F Refund of Tuition, Development and All other Fees after Cancellation of Admission

The Candidates who have taken admission in undergraduate courses may request for refund of fees after applying in writing for cancellation of their admission to the Course. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter. The percentage of fees for the course shall be refunded to the candidate after deducting charges as follows.

Table for fees Deduction on Cancellation of Admission

Sr	Period	Deduction charges
I)	Prior to commencement of academic term and instruction of the course	Rs. 500/- lump sum
ii)	Up to 20 days after the commencement of academic term of the course	20% of total amount of fees
iii)	From 21st day up to 50 days after commencement of the academic term of the course	30% of total amount of fees
iv)	From 51 day up to 80 days after the commencement of academic term of the course or August 31 st which ever is earlier	50% of total amount of fees
V)	From september 1st to September 30th	60% of total amount of fees
vi)	After September 30th	100% of total amount of fees

Note : The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following :-

- I) All the fees items chargeable for one year are as per relevant University circulars for different faculties (Excluding the courses for which the total amount is fixed by other competent authorities).
- ii) The fee charged toward group insurance and all fee components to be paid as university share (including Vice-chancellor's fund, University fee for sports and cultural activities, E-charge, disaster management fund, examination fee and enrollment fee are non-refundable, it payment is made by the college prior to the date of cancellation.
- iii) Fee collected for identity card & library card, admission form & prospectus and enrollment fee are not refundable after the commencement of the academic term.
- iv) All Refundable deposits (Laboratory, caution money and library etc. shall be fully returned at the time of cancellation.



RULES OF DISCIPLINE AND CODE OF CONDUCT FOR STUDENTS

1. Attendance :

1. Attendance at all lectures /practicals / tutorials/ test/ assignment / examinations is compulsory for all subjects. A student, who is not regular in attendance or fail to carry out his / her work to the satisfaction of the principal, is liable to cancellation of his / her terms.
2. The student who do not have minimum required attendance of 75% of actual lectures/practicals/ tutorial/ test/ assignments conducted in each term or do not show satisfactory progress in terminal/preliminary examinations will not be permitted for college/ University examinations.
3. A student who remains absent for the periodical test / examination due to his/ her illness shall be required to submit the medical certificate, along with the application endorsed by parent.
4. A student who remains absent for three consecutive days is required to submit a leave application duly signed by his / her parent / guardian.
5. Students who are not permitted for the University Examination will not be readmitted to the college.

2. INSTRUCTIONS TO CANDIDATES ABOUT EXAMINATION

1. Be in time. A candidate who is late by more than 30 minutes shall not be admitted to the Examination Hall.
2. No candidate shall be permitted to leave until half an hour is over after the question papers have been distributed.
3. Enter on the title page the class, subject, section and seat number.
4. Write on both sides of the page, unless instructed. Rough work should be written on the left hand side or on a separate supplement. Answer each question on a new page and number it.
5. No pages shall be term off from the answer-book given to the candidate.
6. Nothing shall be written on the question paper.
7. Exchange of written materials, stencils, mathematical instruments etc. is strictly prohibited. Apply to the supervisor in case any thing is needed but do not leave the seat on any account, at any time do not leave the examination Hall during the last ten minutes.
8. A candidate is liable to disciplinary action for use of unfair means e.g. if he/ she
 - a. Keeps with him/her any book, notes or any other written material.
 - b. Speaks to or communicates, in any other way with another candidate.
 - c. Disobey any instructions issued by the senior or junior supervisor or is guilty of is guilty of rude or disobedient behavior.
 - d. Any use of unfair means during the examination is liable to severe penalties as per the ordinance.
9. Ten minutes before the close, a warning bell will be rung, after which no candidate will be permitted to leave the hall. At the second bell, all must stop writing and be ready to handover the answer booklets to the supervisor.



3. Discipline

1. Students should always wear their valid college identity card whenever in the college or should be produced whenever demanded by any of the college staff. No student is allowed to enter in the college premises without valid identity card. ‘
2. In case of the any problem, personal or academic, students should report to the respective class teacher or faculty in charge or the Principal who will help them to so/ve their problems.
3. Every students is responsible to the college and should take at most care of the college premises property Any damage done to the property of the college is to be -compensated either individually or collectively.
4. Any damage to the college building, furniture and fixtures by the students shall be treated as breach of discipline."
5. Students should observe good punctuality Appropriate action will be taken against late comers.
6. No Committee or organisation of students is permitted in the college. .
7. Students will not be allowed to bring any outsider with them in the college but in special case parents or any outsider may be allowed with prior permission and valid reason and entering the name on the gate register.
8. No person, other than college staff can be invited to address any meeting or to participate in the college activity without prior permission of the Principal.
9. Students are not supposed to loiter in the college corridors or college premises.
10. Students are expected to be seated in their respective classrooms at the stroke of the first bell and wait for the teacher. Students are to make use of the library /reading rooms during free periods.
11. Smoking is 'strictly prohibited in the college premises.
12. If the conduct of any student is detrimental to the college, the Principal may ask the student to leave the college without assigning any reason. The Principal's decision is final in this regard.
13. No student shall collect any money without the written permission of the principal.
14. Discipline and good behavior are expected from the students at all social gatherings and celebration at the college.
15. No notice shall be put on the notice boards, including black boards without the written permission of the principal or the faculty members authorized in the matter concerned.
16. Students shall not organise picnics, excursion trips etc. on their own, without the written permission of the principal or the faculty members authorized in the matter concerned.
17. All programmes, meetings, gatherings, picnics, hiking, etc. will be organized only with prior written permission of the principal.
18. The powers relating to the disciplinary action in the college will with the principal and his decision in this respect shall be final. Anyone who violates the code conduct will be severely dealt with.
19. Students are not allowed to make complaints in a body or present any collective petition, but they are welcome to present their case, if any, individually.
20. All the circulars, notices related to examinations and other programmes etc. are displayed on the college notice board. Concerned students will be held responsible for the loss, if they failed to read the notices.



4. Behavior and conduct

1. Students are prohibited from doing anything inside or outside the college that will interfere in college administration or affects its public image. No outside influence, political or any other should be brought into the college, directly or indirectly.
2. Courtesy and respect must be the key aspects of students behavior. Disrespect and disobedience may result in disciplinary action, involving suspension or even expulsion.
3. When the teacher enters the classroom, the student must rise, remain standing still they are directed to sit down. When the attendance roll is called, each one must rise and give the presentee.
4. Students are expected to greet all visitors and members of the staff with respect. They should always remember that the college is judged by their conduct. Any major breach of discipline and courtesy, as also I disrespect for the members of the college staff will be treated as serious and responsible students for such misbehavior will be summarily dismissed.
5. Scribbling on the walls and desks etc. should be avoided. If any student is found scribbling the walls, desks, disciplinary action shall be taken against him/her.
6. All Students are responsible to the college authorities for their behavior both in and outside the college both individually and collectively. Any reported or observed objectionable conduct outside the college on the part of the students shall render them liable for disciplinary action.
7. Congregating on the road in front of the college or at the entrance of the college creates a bad impression on the passers and therefore, is to be avoided.
8. Students are not expected to sit on the staircase or on the steps of the portico of the college.
9. Students have to Movement of vehicles in the college campus shall be in a moderate speed only
10. Throwing about waste paper, defacing the walls and committing nuisance on the college grounds are punishable offenses.
11. Students must not join any club or society or make any engagement that would interfere with their academic schedule, without the prior permission of the principal.
12. Students are not allowed to play in any team against the official team of the college.
13. Students are forbidden to organize or attend any meeting within the college or collect money for any purpose from students and outsiders. or to circulate among the students any notice or petition of any kind of paste it on the college notice board without the written permission of the Principal.
14. The college is not responsible to goods, valuables or money lost in college premises. It is advisable not to bring valuables to the college.
15. No books together than test books or reference books or library books), magazines etc. may be brought to the college.
16. All should be particular about cleanliness of "the college. they should use the baskets and bins specially provided for.
17. Habitual idleness, late coming, willful disobedience or misconduct, individually or collectively will be seriously dealt with.



18. Students suffering from diseases declared infectious by a Registered Medical Practitioner and which required quarantine or segregation will not be permitted to attend the college with out being certified as cured by the same Medical Practitioner. I
19. Any student who is persistently insubordinate or is repeatedly or willfully mischievous or is guilty of malpractices in connection with examinations of has committed an act of serious indispline and / or misbehavior, or who in the opinion of the principal has an unwhole some influence on his fellow students may be suspended from the college for specified period or even expelled from the college.
20. Insubordination and indecent language or conduct are sufficient reasons for the dismissal of the student.
21. Students should make themselves familiar with the college rules and regulations concerning them and also with the regulations and notices issued by the college from time to time.
22. Students should make themselves familiar with the college rules and regulations concerning them and also with the regulations and notices issued by the college" from time to time.
23. Students Joining the college are, by that very fact, deemed to accept and observe all the rules and regulations of the college to the entire satisfactions of the college authorities.

5. About Mobile Phone

Bringing of Mobiles within the campus is strictly prohibited as per the University norms. if any student found with mobiles, the mobile set shall be fortified & strict action will be taken against the student.

6. Ragging is prohibited

Government of Maharashtra has notified ragging as a cognizable offence. Any one reported to be involved in any form of ragging will be severely dealt with. Therefore students are advised to restrain from including in any form of ragging.

ATTENDANCE AND GRANT OF TERMS

1. Attendance of student is regulated by 0. 119, 0. 120 & 0. 125. 1
 - a. **Ordinances 0.119, 0.120**
The explanation issues by the university wide circular no UGI235198 Dates 03/10/7/1 998 Relating to 0. 11 9 says that- "Forgetting of terms, attendance of 75% of theory, practical and tutorials (Where ver prescribed) separately required, out of total number of lectures, practicals & tutorials conducted in the term".
 - b. **Ordinances 0.125.1**
It states that 'To keep a term at the collage or recognized institution, an un graduate must completed to the satisfaction to the Principle or Head of the institution, the course of the study at the collage or institution prescribed for such terms fo the class to which such under graduated then belongs".
2. Student who fail to maintain the condition of minimum attendance on account bonafide of illness, or any other reason which is deemed right by the principle, should apply writing to the principle, for leave of absence, prior or within two days from the date of commencement of such Leave, failing which they will be treated as defaulters. ''
3. All application for leave of absence along with medical certificate, if an y thing should be submitted to the principal & not directly to the any



GENERAL RULES PERTAINING TO ATTENDANCE

1. Student who request leave of absence from lectures & practicals tutorials class assignment for participating in sports, cultural or any other activities on behalf of the collage should submit the application countersigned by the respective teacher.
2. All decisions pertaining grant of terms will be decided by an Attendance committee duly constituted by the collage.

REVISED SCHEME OF EXAMINATION

FACULTY OF ARTS

(Undergraduate and Postgraduate Programmes from: 2015-2016)

Credit Based Evaluation System
Scheme of Examination

a) Internal Assessment-25 % for FC subject only

25 Marks

Sr.	Particulars	Marks
1	One periodical Class test*	20 Marks
2	Active Participation in routine class instructional deliveries & over all Conduct as a responsible learner, mannerism & articulation & exhibit of leadership qualities in organization related academic activities.	05 Marks

For courses with practical

Sr.	Particulars	Marks
1	Semester End Practical Examination	20 Marks
	Journal	
	Viva	
	Laboratory Work / Field work	
2	Active Participation in routine class instructional deliveries & over all Conduct as a responsible learner, mannerism & articulation & exhibit of leadership qualities in organization related academic activities.	50 Marks

b) Semester End Examination - 100 Marks

100 Marks

i) Duration - These examinations shall be of 3 Hours duration

ii) Theory question paper pattern

Sem. I = 100 Marks, Sem. II = 100 Marks, Sem. III = 100 Marks, Sem. IV = 100 Marks, Sem. V = 100 Marks

Assessment and Semester End Examination together.



A) Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of semester End Examination. The learners shall obtain minimum of 40% marks in Semester End Examination separately, to pass the course and minimum of Grade E. Where ever applicable, to pass a particular semester. A learner will be said to have passed the course.

2. Question Paper Pattern for Periodical Class Test for Courses at PG Programmes

No specific question paper pattern for PG programmes. it may be finalized by the University preparation at the nature of the programme / course.

B) Passing Standard for Post Graduation

The learners to pass a course shall have to obtain a minimum of 40 % marks in aggregate for each course where the course consists of internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% % marks (i.e. 16 out of 40) separately, to pass the course and minimum of Grade E in each project, wherever applicable to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

3. Carry Forward of the Marks in case if the Learner gets 'F' Grade in One or More Subjects

- a. A learner who PASSES in the internal Examination but FAILS in the Semester End Examination of the course shall reap per for the semester End Examination of that course. However his/her marks of the internal Examinations shall be carried over and he/she shall be entitled for grade obtained by him / her on passing.
- b. A learner who PASSES in the Semester End Examination but FAILS in the Internal Assessment of the course shall reappear for the Internal Examination of that course. How ever his/her marks of the Semester End Examination shall be carried over and he/she be entitled for grade obtained by him/her on passing.

c. I). For Courses without Practicals (Including Foundation Course Paper I and II)

In case of a learner who is reappearing for the internal Examination, the examination will consist of one project of 40 marks which will be divided into 20 marks for the documentation of the project, 10 marks for the presentation and 10 marks for the viva and the interaction.

II). For Courses with Practical / Field Work

In case of a learner who is reappearing for the internal Examination for subjects with Practical / field work, the examinations will consist of practical examination of 40 marks which will be divided into 20 marks for the laboratory work, 10 marks for the viva examination and 10 marks for the journal.



4. Allowed to keep Terms (ATKT)

- a. A learner shall be allowed to keep term for Semester II irrespective of number of heads of failure in the semester I.

5. Additional Examinations

a. Internal Assessment

I) Eligibility Norms to Appear for the Additional class Test or Assignment or Project for learners who remained Absent

1. The learner must apply to the Head of the institution giving the reason (s) for absence within 8 days of the conduct of the examination along with the necessary documents and testimonials.
2. If the learner is absent for participation in inter-collegiate events, state or national or international level events, training camp or coaching camp organized by authorized university or state or national or international bodies, NSS/NCC events/camps/cultural activities/sports activities/research festival or any other activities authenticated by the Head of the institution, the Head of the institution shall generally grant permission to the learner to appear for the additional class test or assignment.
3. The Head of the institution, on scrutiny of the document & testimonials, may grant permission to the learner to appear for the additional examination. '

II) Class test or assignment for internal assessment (Except for Foundation course I & II)

- 1) A learner who is absent for the class test & the assignment will be declared fail in the internal Assessment Scheme.
- 2) A learner who is absent for the class test & the assignment will be allowed to appear for the additional class test of 20 marks
- 3) A learner who appeared for the class test but remains absent for the assignments will be allowed to appear for one additional assignment out of 20 marks and the internal assessment will be calculated as out of 25 marks.
- 4) A learners who is absent for the class test or one assignment as the case may be the learner will be allowed to appear for the additional class test / assignment and the internal assessment will be calculated as out of 25 marks.

III) Class test or Assignment for Internal Assessment (for foundation Course I and II)

- 1) A learner who is absent for the class test and has submitted the assignment/ project as per schedule will be allowed to appear for the Semester End Examination. However, his/her marks for the class test will be fortified and the internal assessment will be calculated as out of 40 marks.
- 2) A learner who has appeared for the class test but fails to submit the assignment/project or remains absent for the assignment/ project will be allowed to submit an additional assignment/ project for 20 marks and the Internal Assessment will be calculated out of 40 marks.



b. Semester End Examinations

i) Eligibility to Appear for Additional Semester End Examination

A learner who does not appear i. e. remains absent in some or all the courses on medical grounds or for representing the college / University in sports, cultural; activities of NSS, NCC or sports training camps conducted by recognized bodies / Competent authorities or for any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal or the Head or the institution or fails in some or all the subjects is eligible to appear for the Additional Examination. A learner who does not appear for both the Internal Assessment and Semester End Examination shall not be eligible to appear for the additional Semester End Examination. The additional Semester End Examination shall be of two hours duration and of 60 marks per course. The learner shall appear for the course of the semester End Examination for which he/she was absent or has failed. learners who are punished under 0.5050 are not eligible to appear for this additional Examination.

ii) Mode of Conduct of Additional Semester End Examination .

- 1) There will be one additional examination for semester and II for those who have failed or remained absent.
 - 2) The absent learner will be allowed to appear for the examination by the head of the Institution after following the necessary formalities subject to the reasons to the satisfaction of the Head of the Institution.
- This examination Will be held 20 days after tech declaration of results but not later than 40 days.

6. Performing Grading

The PERFORMANCE GRADING of the learners shall be on the SEVEN point ranking system as under

Grade	Marks	Grade Points
O	70 and above	7
A	60 To 69.99	6
B	55 To 59.99	5
C	50 To 54.99	4
D	45 To 49.99	3
E	40 To 44.99	2
F (Fail)	39 And Below	1

The Performance grading shall be based on the aggregate performance the internal assessment & semester End Examination. ~

Note: » '

- a. The Marking by the teacher is to be converted in to quality points /points letter grade.
- b. The total credit cover the core, elective, field work or extension activities, so skill Etc.
- c. GPA is calculated at the end of the each terms & grades are processed & grade is upgraded or changed. A same criterion is to be followed for internal assessment / quiz / test / tutorial / practical / project seminars etc.

(B) Credit Based Evaluation System for Faculty of Commerce and Arts

1) Scheme of Examination.

The performance of the learners shall be evaluated into two components viz, by Assessment with 100% marks in the first component and by conducting the Semester End Examinations with 100% marks as the second component. The allocation of marks for the Internal Assessment and Semester End Examinations are as shown below

FACULTY OF COMMERCE

(Undergraduate Programmes from: 2018-2019)

Credit Based Evaluation System Scheme of Examination

The Performance of the learners shall be evaluated into two components. The learner's Performance shall be assessed by Assessment with 100 marks in the first component by conducting the Semesters End Examination with 100 marks in the second components. the allocation of marks for the Assessment & Semester End Examination.



For courses with practical

Sr.	Particulars	Marks
1	Semester End Practical Examination	20 Marks
	Journal	
	Viva	
	Laboratory Work / Field work	
2	Active Participation in routine class instructional deliveries & over all Conduct as a responsible learner, 50 Marks mannerism & articulation & exhibit of leadership qualities in organization related academic activities.	

b) Semester End Examination - 100 Marks

- i) Duration - These examinations shall be of 3 Hours duration
- ii) Theory question paper pattern

A) Passing standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Assessment and semester End Examination. The learners shall obtain minimum of 40% marks in Semester I and II Examination (i.e. 40 Out of 100) separate, to pass the course and minimum of Grade E, Where ever applicable, to pass a particular semester.

iii) Eligibility Norms to Appear for the Additional Class Test or Assignment for Learners who Remained Absent

1. The learner must apply to the Head of the Institution giving the reason(s) for absence within 8 days of the conduct of the examination along with the necessary documents and testimonials.
2. If the learner is absent for participation in inter- collegiate events, state or national or international level events, training camp or coaching camp organized by authorized university or state or national or international bodies, NSS / NCC events / camps/ cultural activities / sports activities / research festival or any other activities authenticated by the head of the Institution, the head of the institution shall generally grant permission to the learner to appear for the additional class test or assignment.
3. The Head of the Institution, on scrutiny of the documents and testimonials, may grant the permission to the learner to appear for the additional examination.



iv) Mode of Internal Assessment for Additional Examination

1) For Courses with Practical

- A learner who is absent for the Semester End Examination and the assignment/ project will be declared fail in the Internal Assessment Scheme.
- A learner who is absent for the Semester End Examination and has appeared for the assignment will be awarded marks for the journal (out of 5 marks) and viva (out of 5 marks) component of the Semester End Examination. Thus he will be evaluated for 10 marks instead of 20 marks and will lose the 10 marks for the laboratory work. However, his marks for the Semester End Practical Examination will be taken as out of 20 (with out conversion i.e. if the learner gets 4/10 marks in for journal and viva, his/her marks for the Semester End Examination will be taken as 4/20) and internal assessment will be calculated as out of 40 marks and not 30 marks.
- A learner who has appeared for Semester End Practical Examination but remains absent for the assignment will be allowed to appear for the additional assignment and the internal assessment will be calculated as out of 40 marks. The Additional Class Test or (Viva Examination) or Assignment must be conducted 15 days prior to the commencement of the Semester End Examination after following the necessary procedure and completing the formalities.

b) Semester End Examination - 100 Marks

- Duration - These examinations shall be of 3 Hours duration

Important Note : Kindly note that the grading norms are to be applied first and then the marks obtained by the learner are to be converted-to credits and then to grades based on the 7 point scale that is defined.

B) Standard of Passing for Post Graduation

The learners to pass a course shall have to obtain a minimum of 40 % marks in aggregate for each course where the course consists of internal Assessment and Semester End Examination. The learners shall obtain minimum of 40 % marks (i. e. 16 out of 40) in the internal Assessment and 40 % marks in Semester End Examination (i.e. 24 out of 60).

Separately to pass the course and minimum of Grade E in each project wherever applicable to pass a particular semester. A learner will be said to have passed the course if the learner passes the internal Assessment and Semester End Examination together.

3. Carry Forward of the marks in case if the Learner Fails in One or More Courses

- A learner who passes in the Internal Examination but fails in the Semester End Examination of the course shall reappear for the Semester End Examination of that course. However his/her marks of the Internal Examinations shall be carried over and he / she shall be entitled for grade obtained by him/her on passing.
- A learner who passes in the Semester End Examination but fails in the Internal Assessment of the course shall reappear for the Internal Examination of that course. However his/her marks of the Semester End Examination shall be carried over and he / she shall be entitled for grade obtained by him / her on passing.

i) For Courses without Practical

In case of learner who is reappearing for the Internal Examination, the examination will consist of one project of 40 marks which will be divided into 20 marks for the documentation of the project, 10 marks for the presentation and 10 marks for the viva and the interaction for the T. Y. B. A. , B. Com. only.

ii) For Courses with practical

In case of learner who is reappearing for the Internal Examination for the subject with practical, the Examination will consist of practical examination of 40 marks which will be divided into 20 marks for the documentation of the project, 10 marks for the machine laboratory work, 10 marks for the viva examination and 10 marks for the journal.



4. Allowed to keep terms (ATKT)

- a. A learner shall be allowed to keep term for semester for semester II irrespective of number of courses of failure in the semester I.

5. Additional Semester End Examination

a. Eligibility to Appear for Additional Semester End Examination

A learner who does not appear i.e. remains absent in some or all the courses on medical rounds or for representing the college / University in sports, cultural; activities of NSS. NCC or sports training camps conducted by recognized bodies / Competent authorities or for any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal or the Head of the Institution or fails in some or all the subjects is eligible to appear for the Additional Examination.

A learner who does not appear for both the Internal Assessment and Semester End Examination shall not be eligible to appear for the additional Semester End Examination. The additional Semester End Examination shall be of 3 hours duration and of 100 marks per course. The learner shall appear for the course of the semester End Examination for which he/she was absent or has failed. learners who are punished under 0.5050 are not eligible to appear for this additional Examination.

b. Mode of Conduct of Additional Semester End Examination

- i) There will be one additional examination for semester I and II for those who have failed or remained absent. "
- ii) The absent learner will be allowed to appear for the examination by the head of the Institution after following the necessary formalities subject to the reasons to the satisfaction of the Head of the Institution.
- iii) This examination will be held 20 days after declaration of results but not later than 40 days.

6. Evaluation of projects (Wherever Applicable)

- a. A learner who passes in all the courses but does not secure minimum grade of E in project as applicable has to resubmit afresh project for evaluation till he/she secures a minimum grade E in project as His/Her marks in the Theory papers that papers that the learner has passed will be carried forward & he/she shall be entitled for grade obtained by him/her on passing
- b. The Evaluation of project & viva-voce examination shall be by awarding grade in the seven point scale as given in the grade point table.
- c. A learner shall have to obtain minimum of Grade 'E' (or its equivalent marks) in project evaluation and viva voce taken together.



(C) Credit Based Evaluation System for Faculty of Science)

I) Scheme of Examination

The scheme Examination shall be divided into two components: External Assessment for 1st Sem. & 2nd Sem. (Semester End Examination) for each course of the programme. There is a passing minimum for for External/Semester End Examination 40% (40 out of 100 marks) and overall 40% (40 out of 100 marks.) The performance of the learner will be evaluated in each course in the following manner.

Total For Each Course of Head of Passing = 100%

FACULTY OF SCIENCE

(Undergraduate Programmes) from : 2018-2019

Credit Based Evaluation System

Scheme of Examination

The Performance of the learners shall be evaluated into two components. The learner's Performance shall be assessed by Sem. 1 Assessment with 100% marks in the first component by conducting the Semesters End Examination with 100% marks in the second components. the allocation of marks for the Semester End Examination as per shown below -

For courses with practical

Sr.	Particulars	Marks	
1	Semester End Practical Examination	20 Marks	
	Journal		O5 Marks
	Viva		O5 Marks
	Laboratory Work / Field work		10 Marks
2	Active Participation in routine class instructional deliveries & over all Conduct as a responsible learner, 50 Marks mannerism & articulation & exhibit of leadership qualities in organization related academic activities.		

b) (1st Sem.) Semester End Examination - 100%

I) Duration - These examinations shall be of 3 Hours duration

A) Passing standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of semester End Examination. The learners shall obtain minimum of 40% marks in Semester End Examination separately, to pass the course and minimum of Grade E. Where ever applicable, to pass a particular semester. A learner will be said to have passed the course.



2. Question Paper Pattern for Periodical Class Test for Courses at PG Programmes

No specific question paper pattern for PG programmes. It may be finalized by the college proportionate to the nature of the programme / course.

iii) Practical

Each practical course can be conducted out of 50 marks with 20 marks for internal and 30 marks for external

Sr.	Evaluation Type	Marks
1	Two best practical	10 Marks
2	Journal	10 Marks
3	Viva	10 Marks

Evaluation of projects (Wherever Applicable)

- A learner who passes in all the theory papers but does not secure minimum grade 'C' in project as applicable has to resubmit afresh project till he/she secure a minimum grade 'C'. His/ her marks and or grades in theory papers that the learner has passed will be carried forward but he/she shall be entitled for grade 'E' on Passing
- The evaluation of project and viva voce examination shall be by awarding grade in the seven point scale.
- A learner shall have to obtain minimum of grade 'C' (or its equivalent marks) in project evaluation and viva / voice taken together. i.e 40 % marks in project Work. Subject where there are more than one papers /courses, the credits and grade will be awarded only when he/she obtained grade 'E' or above in seven point scale in each of the paper/ course in which grade 'E' or above is obtained, the credits of that course will be carried forward and will be put in credit bank till he/ she gets grade 'E' or above in papers in which learner has failed to get minimum grade 'E'.

GENERAL INFORMATION

- * The College has well equipped and fully computerized Library. It is open to all the students having a valid college identity card. The library remain open between 8.00 am. to 5.00 Pm. and Reading halls are kept open overnight thought the year OPAC (open Public Access Catalogue) available for students. They can retrieve the information such as author, title and subject indices.
- * Additional Readers Tickets are issued to 3 merit holders from each class to promote excellence.
- * Apart from regular facilities additional literature is provided to the students doing projects and students participating in various competitions.
- * Alumni are allowed to use library facilities after obtaining Alumni Membership card.
- * Library Committee looks after the smooth conduct of library management such as budgeting, purchase of book etc. '.
- * Best Reader Award is given to the students to promote excellence in reading. .

COLLEGE LIBRARY

The S.M.D.L. College, Library consists support the teaching, research and extension programmes of the College. All students, faculty members of the College are entitled to make use of the Library facilities on taking library membership. The Library, besides having a good collection of books of science, Social Science and commerce, Competitive Examination, library services through its various Divisions.



Mission : " Enhancing Education for urban"

Vision : Library aims to be best among Academic college libraries in this reason. Library intends to incorporate the latest technology and adopt user friendly approach towards students and faculty. Library intends to offer comprehensive services related to dissemination of knowledge.

Goals :

To give timely and quality information services to our users.

To assist the users in upgrading their knowledge / skills in making proper use of library resources and services.

To plan and design use of print and e-resources.

To enable faculty members, students and other users of the library to become better informed in their field of specialization.

To promote information literacy and e-learning.

Library Computerization :

The Library is using software SOUL2.0 software for University library developed by INFLIBNET Centre, Ahmedabad that supports all in house operations of the Library.

Library Services :

The library provides following services to the users.

Circulation Service :

Books are issued to all students and faculty of the College. The numbers of books issued are based on the category of the user. Students can keep the books for 07 days.

Reference Service :

Reference service is provided for queries from the available reference sources. Sometimes the users may be directed to sources available in libraries of other Institutes.

Current Awareness Service :

This service is provided through the display of new books in new arrivals rack.

Text Book Service :

Important and prescribed text books are kept in the text book section and also these books are issued for reference against the library membership card.

Newspaper Service :

Library subscribes 10 daily newspapers for the benefit of its users.

Question Paper Service :

Question papers of examinations conducted by University.

Internet Searching and Printing Service :

The Central Library computers are connected to LAN Internet services are provided to the staff and students of the college and it is open from 12:30 am to 4:30 pm on all working days Therefore, the readers can access online books/journals browsing is free of cost.

Library Reading Hall is open from 8.00am to 6.00 pm for all user of college.

Library Staff

In our college the staff of Library occupies the posts as per the Maharashtra Govt. Norms.

Librarian **Mrs. Deepa Dilip Patil**

(M.Lib. & Inf. Sci, S.E.T., M.Com. M.A.(Eco.)

Library Atten. **Mr. Ramchandra W. Kedar**

(M.Lib.&Inf.Sci, B.A.)

Rules

* Every student entering in the library premises should have an Identity Card. It should be produced as and when demanded by the library staff.



- * Strict silence shall be observed within the library.
- * Identity Card and readers Ticket are non transferable
- * Student must handle books any other material, such as periodicals, sets with great care. Any attempt to damage books or periodicals by defacing or tearing the pages will be treated as misconduct and strictly dealt with
- * If the Identity card and readers Ticket is lose, duplicate will be issued on payment of Rs. 30 / for identity Card and Rs. 20 /- for readers ticket.
- * Text books, reference books, journals and periodicals will be issued to students against Identity card.
- * Students are not allowed to taken them outside the Library Reading Hall. .
- * Rules regarding study room, home issues, fine for late return or loss of books etc. are displayed on library notice board, students are expected to read and strictly follow them . '
- * All cases of students who disregard the rules given above will be reported to the principal for appropriate action.

HOME ISSUE

- * Every student is expected to read and strictly follow the instructions given on the reverse side of the Identity Card and Readers Ticket.
- * In case of late return of books, student will have to pay a fine of Rs. 1 per day
- * While charging fine holidays will be counted.
- * Reissue of books will depend upon the demand for the same.
- * Any disregard of these rules will be reported to the principal for appropriate action

BOOK BANK SCHEME

- * This scheme is available on two modes.
- * Book Bank scheme for SC/ST/NT/OBC Students - Under this scheme set of books is available, free of cost to these students on merit basis.
- * Book Bank Scheme for other students - It is based on first basis. students have to pay 30 % amount of the price of set of books.

TEACHING & NON TEACHING STAFF

TEACHING STAFF	NON - TEACHING STAFF	
PRINCIPAL Prin. Dr. S.C. Lahupachang (M.A., M.Phil, Ph. D.) .	HEAD CLERK Mr. Birhade Anil B. (B. A.)	SR. CLERK Mrs. Ghosalkar Dipika D. (B. A.)
H.O.D.s Mrs. Dr. Manisha Bansode- Marathi Mr. S.B. Mahajan - Economics Mr. Dr. B.B. Jadhav - History Mrs. P. P. Mahajan - Geography Mrs. V. R. Dhamal - Commerce Mrs. Mamta Chaudhary - Computer Science Mr. Kala Vinit - Micro Biology Mr. Palkar Snehal - Chemistry	JR. CLERK Mr. Aher Sunil D. (B.A). Mr. Prasad Sahasrabuddhe (B.A).	
	LIBRARY ATTENDENT Mr. Kedar R. W. (Lab.Att) (M.Lib.&Inf.Sci, B.A.)	
	PEONS Mr. Suryawanshi Pravin N. Mr. Ghodekar Shashikant Mr. Bhagat Ramesh Y.	Mr. Phanse Dipak K. Mrs. Bhagwat Shobhana V. Mr. Khandare Vilas P.
LIBRARIAN Mrs. Deepa Dilip Patil (M.Lib. & Inf. Sci, S.E.T., M.Com. M.A.(Eco.)		



SCHOLARSHIP & FREESHIP

a. Government Scholarship

SC/S T/NT/VJ/OBC/SBC Scholarships
State National Open Merit Scholarship
Physically Handicapped Scholarship

b. Government Freeships

SC/S T/NT/VJ/OBC/SBC Freeship
E.B.C. / P.T.C. Freeship
Ex-servicemen Freeship
CIDCO Stipend

Sr.	Name of Scholarship & FreeShip	Eligibility	Necessary Documents
1	Government of India Scholarship	Who have passed the last Examination Annual income is Not more than Rs. 1,00,000/-	<ol style="list-style-type: none"> 1. Cast Certificate. 2. Income Certificate (From Thasil Office) 3. Attested Photocopies of the mark sheet in duplicate. 4. Non Creamy Layer Certificate (for NT/VJ/SBC/ OBC) 5. Attested photocopy of Ration card. 6. Bank of India A/C No.
2	National Merit Scholarship	Who have passed H.S.C 1.Certificate of income from Examination Securing more than 60% marks who were Receiving this Scholarship in the last academic Year is eligible. The Student must submit their Progress report before July 30.	<ol style="list-style-type: none"> 1. The concerned authorised in duplicate. 2. Attested Photocopies of the mark sheet in duplicate 3. Attested photocopy of Ration Card. 4. Bank of India A/C No.
3	State Government Open Merit Scholarship	Who have passed "H.S.C Examination Securing more than 60% marks. The student must submit their Progress report of the last year.	<ol style="list-style-type: none"> 1. Attested photocopies of the mark sheets in duplicate. 2. Income Certificate attested. 3. Attested photocopy of Ration Card. 4. Bank of India A/C. No.
4	Physically Handicapped Scholarship	The student who are physically Handi-capped must produce a certificate by the civil surgeon concerned (min. 40%) Mini. 40% marks in last examination is required.	<ol style="list-style-type: none"> 1. Medical Certificate in the prescribed forms. 2. Income Certificate (From Tahsil Office) 3. Attested photocopy of the mark sheets in duplicate. 4. Attested photocopies of Ration Card.
5	Scholarship for the Ex-servicemen's Sons / Daughters / Wife /Widows	The Sons / Daughters / Wife / Widows of the Ex-servicemen are eligible to apply.	<ol style="list-style-type: none"> 1. Written bond on a Prescribed forms 2. Certificate as a Ex-Serviceman and Identity Card. 3. Attested photocopies of the mark sheet in duplicate. 4. A Certificate by the concerned Principal stating that the student was receiving this scholarship in the previous year.



Sr.	Name of Scholarship & Free Ships	Eligibility	Necessary Documents
6	Post Matric Scholarship students of Minority Community (Muslim, Sikh, Christian, Buddhist and Parasi)	The minority student who have Secured not less than 50 % marks or equivalent grade in the annual income of whose parent's / gardian's from all sources dose not exceed Rs. 2,00,000/-	<ol style="list-style-type: none"> 1. Cast Certificate. 2. income Certificate (From Tahsil Office. 3. Attested photocopies of the marksheet of last examination in duplicate. 4. Domicile Certificate. 5. Attested Photocopy of Ration Card.
7	Government of India Freeship (SC/ST/NT/VJ/OBC/SBC Students)	Who have passed the last Examination and annual income is a) More than Rs. 1,00,000 /- for SC / ST students. b) More than Rs. 1,00,000 /- and not more than Rs. 4,00,000 /- for NT / VJ / OBC / SBC Students.	<ol style="list-style-type: none"> 1. Caste Certificate 2. Income Certificate. (From Tahasil Office) 3. Attested Photocopies of the mark sheet in duplicate. 4. Non- Creamy layer Certificate. (For NT / VJ / ISNC / OBC) 5. Attested Photocopy of Ration Card. .
8			
9	Scholarship for Physics and Mathematics Subject	Who have passed H.S.C Examination securing more than 60 % marks in Physics or Mathematica subject an offer this subject up to degree level.	Attested Photocopies of the mark sheets in duplicate.
10	Economically Backward Class (E.B.C)	Fees concession is given to the students The annual income of the parents should be not more than Rs. 15,000 /- Per annum.	Income Certificate endorsed by Government Gazetted Officer or Tahsildar / Sarpanch.
	CIDCO Stipend	The sons and daughters of the parents who belong to the CIDCO project affected person are eligible to apply.	<ol style="list-style-type: none"> 1. Income Certificate from the Concerned authority. 2. Certificate regarding the possession of land on 7/12 form. 3. Award copy 4. C.C. form 5. Last year mark list Xerox 6. Ration Card Xerox

Note :

Students who have taken the admission with SC/ST/NT/SBC/OBC / Scholarship / Freeship facility and want to cancel their admission during the academic year have to pay the fees from the date of admission to the date of cancellation of admission as prescribed by the University. Every Reserve category students will open the A/C in Bank of India Near by College and also attach the Adhar Card to the Bank Account.

**First year students can take the online admission on the website of
www.mum.digitaluniversity.ac**



APPLICATION FOR IDENTITY CARD 2018 - 2019

(Please write Name in Capital letters - Surname First)

No. _____

Date : _____

To The Principal

Shikshan Maharshi Dadasaheb Limaye College,

Kalamboli, Navi Mumbai.

Respected Sir,

I under signed

is a bonafide student of the college / class

Div. _____ Roll _____

No. _____

My particulars are as under :

Name : _____

Mother Name : _____

Admission Receipt No Date : _____

Local Address : _____

Tel No. _____ Blood Group : _____

Date of Birth : _____ Category : OPEN / OBC / SC / ST / DT / NT

E-mail : _____

I have seen the Rules & regulation of the College & assure you that I will abide it.

Yours Faithfully,

Latest Photo

Sign. of the Students



UNDERTAKING

I under signed Father / Mother /Guardian of Mr. / Miss./ Mr.

_____ undertaking.

- 1) That my son / Daughter/ Ward shall regularly & sincerely attend all his / her classes.
- 2) That if he / she fails to keep a minimum of 75% attendance he / she will not be appeared for the annual exam & not edible for award of Govt. & any other scholarships.
- 3) That my son / Daughter / Ward shall obey & follow the necessary orders / Instruction of behaviour & conduct issued by any of the authorities of the collage.
- 4) That any suitable & just action will be taken him / her in the case he / she is found wanting i ' on any or all counts of regular decency. Misconduct & Misbehaviour.

Student's Name :

Parents Name :

Address :

Near by popular location :

Pin Code :

Mobile No.:

Phone No :

Email ID :

Student's Signature

Parents Signature